



Los Angeles County

AUDIT COMMITTEE

Louisa Ollague, Chair
1st District
Lori Glasgow, Vice-Chair
5th District
Gerardo Pinedo
2nd District
Genie Chough
3rd District
Carl Gallucci
4th District

MEETING MINUTES

September 20, 2007

Chair Genie Chough called the meeting to order at 1:56 p.m. in Conference Room 525 at the Kenneth Hahn Hall of Administration.

Committee Members Present

Louisa Ollague, First District
Gerardo Pinedo, Second District
Genie Chough, Third District
Carl Gallucci, Fourth District
Lori Glasgow, Fifth District

Others in Attendance

Maria Oms, Auditor Controller
Jim Schneiderman, Auditor Controller
Lisa Nunez, Chief Executive Office (CEO)
Marge Santos, Chief Executive Office (CEO)
Dorothea Park (CEO)
Tom Fagan, County Counsel
Susan Kerr, Department of Children & Family Services
Jill Meyers, County Counsel
Mike McWatters, Auditor-Controller
Ben Saltsman, Board of Supervisors
Lisa Mandel Board of Supervisors
Miriam Long Board of Supervisors
Cynthia McCoy Miller, Department of Children & Family Services
Peter Papadakis, Board of Supervisors
Juanita Smith, Board of Supervisors

Approval of Minutes

On motion of Gerardo Pinedo, seconded by Lori Glasgow and unanimously carried, the Committee approved the August 16, 2007 minutes.

Old Business

Sunset Review of Board Policy 3.095 – City Annexations and Spheres of Influence (5/10/07)
Marge Santos, Chief Executive Office, provided background information to the Sunset Review Board Policy 3.095. The Sunset Review Board was established to provide a process for County staff to evaluate annexation and Sphere of Influence proposals that are received and provides a

guide for the County to determine how to handle annexations. Ms. Santos informed the Committee that when the policy was up for review the 3rd District recommended that the policy include an Item that addresses the Regional Housing Needs Assessment allocation with the land area to be annexed. Their recommendations were included in the draft policy. Afterwards, the 5th District requested additional language for the policy to address unincorporated islands. Their recommendations were also included in the policy. Additionally, the Planning Deputies approved the policy with two minor changes and those changes have been made.

Ben Saltsman reported that this was not an issue identified only by the 3rd District but, also by the Department of Regional Planning and the Planning Deputies. Mr. Saltsman noted that the policy outlines that if a City proposes to acquire land to build homes it should also build those homes as part of its own housing mandate. **On motion of Lori Glasgow, seconded by Louisa Ollague and unanimously carried, the Committee approved extending the Sunset Review date to May 10, 2011.**

Sunset Review of Board Policy 5.045 – Sheriff’s Department Law Enforcement Services Contracts Review Policy (7/17/07) Rick Mullen, Contract Law Unit, LA County Sherriff’s Department, reported on Board Policy 5.045. Mr. Mullen informed the Committee that the policy is a contract analysis policy with an active date of May 2002, and was up for review in May 2007, concerning the Sheriff’s Department presenting contracts for Law Enforcement Services to the Board. Sheriff Baca is requesting that the Committee consider repealing the policy in that the Sherriff attests that the Department was following these procedures before the policy was enacted.

Further, when the Sheriff considered contracting with Law Enforcement services County Counsel was contacted to develop the contract, the Auditor Controller’s Office established, rates, and the Chief Executive Office acquired contract approval. When the policy was inactive the Sheriff’s Department was experiencing difficulty in providing services to the unincorporated patrol areas, however, the Department has resolved this issue with the Board’s assistance. **On motion of Gerardo Pinedo, seconded by Louisa Ollague and unanimously carried, the Committee approved continuing this item to its October 18, 2007, meeting and requested that the Sheriff’s Department brief the Board of Supervisors’ Justice Deputies on this policy.**

Audit Plan for Fiscal Year 2007-2008: **On motion of Genie Chough, seconded by Gerardo Pinedo and unanimously carried, the Committee approved continuing this item to its October 18, 2007 meeting.**

Uniform Needs and Services Plan Training (9/17/07): **On motion of Louisa Ollague, seconded by Lori Glasgow and unanimously carried, the Committee approved receiving and filing this report.**

Group Home Program Monitoring Report – Rosemary Children’s Services, Incorporated – Main Cottage, 500 House, Bonnie House, Green House and Romberger House Group Home (8/17/07): **On motion of Genie Chough, seconded by Gerardo Pinedo and unanimously carried, the Committee received and filed this report.**

Soledad Enrichment Action, Inc. Contract – A Workforce Investment Act program Provider (8/20/07): **On motion of Genie Chough, seconded by Gerardo Pinedo and unanimously carried, the Committee received and filed this report.**

Five Acres Foster Family Agency Contract Review – A Department of Children and Family Services Service Provider (8/20/07): **On motion of Genie Chough, seconded by Gerardo Pinedo and unanimously carried, the Committee received and filed this report.**

Group Home Program Monitoring Report – Diakonia Group Homes, Incorporated – Achieve Residential Center, Home of Excellence, and Maywright Group Homes (8/20/07): **On motion of Genie Chough, seconded by Gerardo Pinedo and unanimously carried, the Committee received and filed this report.**

Group Home Program Monitoring Report – St. Paul's Group Home, Incorporated – Site One, Site Two and Site Three (8/21/07): **On motion of Genie Chough, seconded by Gerardo Pinedo and unanimously carried, the Committee received and filed this report.**

ASC Treatment Group dba ANNE Sippi Clinic Contract Compliance Review – A Department of Mental Health Service Provider (8/21/07): **On motion of Genie Chough, seconded by Gerardo Pinedo and unanimously carried, the Committee received and filed this report.**

Managed Care Solutions, Inc. Contract – Workforce Investment Act Program Provider (8/21/07) **On motion of Genie Chough, seconded by Gerardo Pinedo and unanimously carried, the Committee received and filed this report.**

Maravilla Foundation Contract – A Workforce Investment Act (WIA) Youth Program Provider (8/22/07): **On motion of Genie Chough, seconded by Gerardo Pinedo and unanimously carried, the Committee received and filed this report.**

Group Home Program Monitoring Report – Allen's Teen Care, Incorporated, Site 1 and Site 2 Group Homes (8/22/07): **On motion of Genie Chough, seconded by Gerardo Pinedo and unanimously carried, the Committee received and filed this report.**

Group Home Program Monitoring Report – Los Angeles Youth Network, Beachwood Residence and Taft House Group Homes (8/22/07): **On motion of Genie Chough, seconded by Gerardo Pinedo and unanimously carried, the Committee received and filed this report.**

The Village Family Services Contract Review – A Wraparound Approach Services Program (8/23/07): **On motion of Genie Chough, seconded by Gerardo Pinedo and unanimously carried, the Committee received and filed this report.**

Children's Institute Incorporated Foster Family Agency Contract Review – A Department of Children and Family Services Service Provider (8/23/07): **On motion of Gerardo Pinedo, seconded by Carl Gallucci and duly carried (Genie Chough abstained), the Committee received and filed this report.**

Special Service For Groups Contract Review – A Wraparound Approach Services Program (8/23/07): **On motion of Genie Chough, seconded by Gerardo Pinedo and unanimously carried, the Committee received and filed this report.**

Group Home Program Monitoring Report – Crittenton Services for Children and Families, Incorporated – Valley View Group Home (8/24/07): **On motion of Genie Chough, seconded by Gerardo Pinedo and unanimously carried, the Committee received and filed this report.**

Group Home Program Monitoring Report – Ettie Lee Youth and Family Services, Diamond L Ranch, Fontana, Robertson Memorial and Santa Ana Group Homes (8/24/07): **On motion of Genie Chough, seconded by Gerardo Pinedo and unanimously carried, the Committee received and filed this report.**

Exodus Recovery, Inc. Contract Compliance Review – A Department of Mental Health Service Provider (8/24/07): **On motion of Genie Chough, seconded by Gerardo Pinedo and unanimously carried, the Committee received and filed this report.**

Olive Crest Treatment Centers, Inc. Contract Review – A Department of Children and Family Services Wraparound Approach Services Program Provider (8/24/07) **On motion of Genie Chough, seconded by Gerardo Pinedo and unanimously carried, the Committee received and filed this report.**

Aviva Family and Children's Services (Aviva or Agency), a Wraparound Approach Services Program Provider (8/30/07): **On motion of Genie Chough, seconded by Gerardo Pinedo and unanimously carried, the Committee received and filed this report.**

Mexican American Opportunity Foundation Contract – Department of Community and Senior Services Workforce Investment Act Program Provider (9/10/07): **On motion of Genie Chough, seconded by Gerardo Pinedo and unanimously carried, the Committee received and filed this report.**

Sunset Review of Board Policy No. 8.030 – Liability Cost Allocation (8/13/07): **On motion of Carl Gallucci, seconded by Louisa Ollague and unanimously carried, the Committee approved extending the Sunset Review date to August 21, 2011.**

Sunset Review for the Los Angeles County Commission for Women (8/27/07): **On motion of Carl Gallucci, seconded by, Louisa Ollague and unanimously carried, the Committee approved extending the Sunset Review date to August 1, 2008.**

Sunset Review of Board Policies No. 5.010 – Community Business Enterprise (CBE) Program & 5.130 – Minority Women Owned Business Enterprise (MWBE) Program (9/04/07): **On motion of Gerardo Pinedo, seconded by Carl Gallucci and unanimously carried, the Committee approved continuing this item to its October 18, 2007 meeting.**

Department of Children and Family Services – Payroll/Personnel Review (9/04/07) **On motion of Gerardo Pinedo, seconded by Carl Gallucci and unanimously carried, the Committee received and filed this report.**

Chief Executive Office – Rancho Business Center Financial Compliance/Audit (9/12/07):

On motion of Gerardo Pinedo, seconded by Carl Gallucci and unanimously carried, the Committee approved continuing this item to its October 18, 2007 meeting.

Public Comments

There were none.

Other Business

The Audit Committee recessed at 1:00 p.m.

Closed Session: Government Code Section 54956.9

- a. Fiscal Review of Arrowhead Emancipation Program – A Group Home Foster Care Contractor (7/25/07)
- b. DCFS Procurement Audit – Phase II

The Audit Committee reconvened at 2:35 p.m. and staff reported that there were no reportable actions were taken that are required to be disclosed at this time.

Matters not on the Posted Agenda (to be Presented and Placed on the Agenda of a Future Meeting):

There were none.

Adjournment

There being no further business to conduct, the meeting was adjourned at 2:36 p.m.